



**LIQUOR LICENSE AUTHORITY REGULAR METING**  
**April 16, 2019 // 4:00 p.m. // Town Board Chambers**  
**301 Walnut Stret, Windsor, CO 80550**

**MINUTES**

A. CALL TO ORDER

Called the meeting to order at 4:00 p.m.

B. CONSENT CALENDAR

1. Approval of the February 19, 2019 regular meeting minutes of the Liquor License Authority.

The Authority has reviewed the consent calendar and approves as presented.

C. ACTION ITEMS

1. **Temporary Modification of Premise**

Colorado Cherry Company  
2191 Covered Bridge Pkwy  
Windsor, CO 80550  
*Hotel & Restaurant License*

Ms. Kristi Lehnert, owner of Colorado Cherry Company appeared to address the Authority and was sworn in.

Ms. Lehnert described the nature of the temporary modification of premise for the Open House expanding their area for larger numbers for the sponsored Raindance Community Grand Opening event this coming May 4<sup>th</sup>, and May 5<sup>th</sup>.

The Authority inquired about the diagram for the Gate Access with "No Alcohol Beyond this Point" sign.

Ms. Lehnert referred to Brett and Tom from the Raindance Community to answer those specific questions.

The Authority inquired in the additional area how they will monitor alcohol procession, and services.

Per Ms. Lehnert; similar to what we do on the inside of the premises. We will be bringing in additional TIPS certified trained servers. In addition there will be (1) ticket per person along with additional security.

The Authority inquired about will the event be open to the public.

Per Ms. Lehnert; yes.

The Authority inquired about how many people are expected to attend the open house event.

Ms. Lehnert referred to Brett and Tom from the Raindance Community to answer those specific questions.

The Authority inquired about if Ms. Lehnert would be hiring the TIPS Certified individuals to run that area since this is an extension of her liquor license.

Per Ms. Lehnert; yes, she stated she would be overseeing those operations.

The Authority inquired about whether the fire protection district has reviewed and approved the tent set-up

Per Ms. Lehnert; yes.

The Authority inquired about whether the fire protection district approval documents were available with Ms. Lehnert today.

Ms. Lehnert referred to Brett and Tom from the Raindance Community to answer those specific questions.

The Authority inquired about where the point of sale and service will happen. Will the customers purchase the alcohol inside of the restaurant premise, and carry the drinks outside.

Per Ms. Lehnert there will be a couple of different points; bar set-up in the additional tent area, and inside of the restaurant premise.

The Authority inquired about whether patron's can walk up to the bar, and if individuals will be serving.

Per Ms. Lehnert stated it won't be random there will only be 2 points of sale.

Mr. Brett Eckelkane, Raindance Community appeared to address the Authority and was sworn in.

The Authority inquired about the diagram, and what the set-up will be in regards to the tent.

Mr. Eckelkane referenced the blue boundaries, which are the current Colorado Cherry Company liquor license boundaries. The proposal is the red shaded area of the diagram to be an additional liquor serving area during the event. The area will be surrounded by fencing with gate access with "No Alcohol Beyond this Point" signs posted which will allow us to monitor who is in and out of the area without restricting accessibility for the fire protection district.

The Authority inquired about whether the fire protection district has reviewed and approved the diagram, and discussed tent set-up.

Per Mr. Eckelkane we did review the diagram with fire protection services, and supplied a letter from Chief stating unable to inspect from a tent permit until properly erected in place.

The Authority stated the reasoning behind the inquiry with the fire protection district is inspecting the tent, and making sure the capacity, including entrances, and exits are set-up for public safety making sure there are no unforeseen delays for the event.

The Authority inquired about what type of fencing will be used to surround the area.

Per Mr. Eckelkane they are working with the contractor in regards to fencing.

Mr. Eckelkane asked the Authority what type of fencing is approved for use.

The Authority stated it needs to be secure, and keep individuals from leaving the premises with alcohol. Special event panels have been used and orange temporary parking fence.

The Authority inquired if they had an idea of what type of fencing would be used to surround the premises.

Per Mr. Eckelkane they will likely use the temporary construction fencing something that is safe to keep individuals from leaving the premises with alcohol.

The Authority stated on the date of the event when fire protection services comes out to inspect the tent. It was advised to discuss the placement of fencing for entrances, and exits for emergency vehicle access. The Authority stated that's their biggest concern is the public safety aspect of the event.

The Authority inquired if the licensee understood the admission of no matter how the responsibility of the event is distributed it solely lies on the applicant Colorado Cherry Company's liquor license to remain law abiding which included no violations of the liquor code, ordinances of the Town of Windsor and all rules and regulations.


The Authority did find based on the evidence and supporting documentation that Temporary Modification of Premise is approved with no special conditions that you have the permit but making sure that you have notified fire protection services.

D. COMMUNICATIONS

1. Communications from the Staff
  - None
2. Communications from the Authority
  - Discussion changing the time of the Authority meeting to possibly Friday's @ 1:00 p.m. or keeping the same day on Monday, but switching the time to 4:00 p.m.

E. ADJOURN

Upon a motion duly made, the meeting was adjourned at 4:13 p.m.



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Trisha Conway, Deputy Town Clerk