



PARKS, RECREATION & CULTURE ADVISORY BOARD MEETING

October 1, 2019, 6:00 P.M.

Community Recreation Center

250 N. 11th Street, Windsor, CO 80550

Minutes

A. CALL TO ORDER

Mr. Mask called the meeting to order at 6:03 PM

1. Roll Call

The following PReCAB members were present:

Nick Mask
Matt Morgan
David Sandlin(Absent)
Mitchell McNiell(Absent)
Patrick Lightfoot(Absent)
Michael Nagl

Weld RE-4 School Board Liaison

Chris Perkins

Town Board Liaison

Barry Wilson

Also Present:

Parks, Recreation and Culture Director	Eric Lucas
Manager of Recreation	Tara Fotsch
Operations & Facilities Manager	Kendra Martin
Open Space & Trails Manager	Wade Willis
Park Operations Manager	Bob Worthen
Administrative Specialist PRC	Kristy Zulkoski

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

- Correction – No new member introduction
- Board Review / Discussion – Will not be visiting Jacoby Farm, per Mr. Lucas property key was not dropped off as promised

Mr. Morgan moved to approve the Agenda. Mr. Nagl seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Mr. Wilson / Town Board Liaison:

- Budgeting process for the year
 - PRC – is a big part of budgeting, people value PRC differently, personally wanting to push forward items and publicly support the Wibit, we do a lot for older generation offerings, seeking for younger population, see it as a success, praised Mr. Lucas on his presentation
 - Infrastructure and Town improvements – approved six capital improvement projects that are considered quick hits that are not overly demanding on the budget such as street lights and additional turn lanes
 - Operations budget presentation on Monday, October 7th, follow up meeting on capital on Tuesday, October 8th

- Air quality discussions continue
 - State wide, but local agencies are currently investing in own areas
 - NOA came in to perform studies
 - Setting aside money in budget for air quality monitoring
 - Ability to differentiate various air qualities and determine where and what it's coming from such as vehicles, oil & gas, etc.
 - Will have 2 presentations, then put out RFP to move forward

Mr. Perkins Weld RE-4 School District:

- Agricultural Fair for district 4th graders on the October 3rd from 8:30-2:00 at CRC
- Staffing needs for special ed teachers, aides, bus drivers, substitutes
- Evaluations for replacing current modulars and adding additional ones in order to accommodate the growth
- Long Range Planning Committee still recommending bond for 2020 - expansion of both middle schools and new elementary school

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from September 10, 2019.

Mr. Morgan moved to approve September 10, 2019 minutes as submitted. Mr. Nagl seconded the motion. All members present voted Aye. Motion carried.

C. BOARD REVIEW / DISCUSSION

1. Parks & Museum Construction Tour

- Board and PRC staff toured and discussed construction of new facilities located at Public Works building

2. Jacoby Farm House Tour

- Will schedule another tour at a later time

3. 2019 CIP Quarterly Update

- Completed projects
 - Main park shelter
 - Cemetery
 - Windshire Park
 - Village East Park
 - Mother statue is up
 - CRC rooftop unit
 - EPrep software – looking now at how to interpret all the data and findings
 - Chimney Park backstop
- Remaining Projects
 - Parks Maintenance/Museum building (February 2020 completion)
 - Kyger Trail - waiting to award the project
 - Poudre Trail connection from Windsor to Ft. Collins - awarded \$2 million grant from GOCO,
 - #2 Ditch Easement - eminent domain and currently in attorney's hands (2020)
 - Creamery design (2020)

D. COMMUNICATION

1. Staff

- Mr. Lucas – ability to look at future Operations and Capital in more detail during November meeting after Town Board discussions occur over next couple of weeks

2. Board

- None

E. ADJOURN

Mr. Morgan moved to adjourn the meeting. Mr. Mask seconded the motion. All members present voted Aye. Motion carried. The meeting was adjourned at 6:57 P.M.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 5th day of

November 20 19



Nick Mask/Board Chair
Parks, Recreation & Culture Advisory Board

Submitted by: Kristy Zulkoski, PR&C Administrative Specialist