



TOWN BOARD REGULAR MEETING

December 9, 2019 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
4. Board Liaison Reports
 - Town Board Member Baker - Tree Board, Historic Preservation Commission
 - Town Board Member Wilson - Parks, Recreation and Culture Advisory Board; Poudre River Trail Corridor
 - Mayor Pro Tem Bennett - Water and Sewer Board
 - Town Board Member Rennemeyer - Chamber of Commerce
 - Town Board Member Jones - Windsor Housing Authority; Great Western Trail Authority
 - Town Board Member Sislowski - Clearview Library Board; Planning Commission
 - Mayor Melendez - Downtown Development Authority; North Front Range/MPO
5. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Resolution No. 2019-89 - A Resolution Approving A Memorandum Of Agreement; Accepting The Form Of Deeds of Dedication for Rights of Way, Related Utility Easements, Related Slope Easements and Temporary Construction Easements; and Authorizing the Town Manager to Execute Documents on the Town's Behalf in Association With The Larimer County Road 5 And State Highway 392 Roadway Improvements Project - - Ian D. McCargar, Town Attorney
2. Resolution No. 2019-90 - A Resolution Approving the Memorandum of Understanding for the Larimer County Crime Stoppers Program - R. Klimek
3. Resolution No. 2019-91 - A Resolution Approving and Accepting the Easement and Right of Way for Water Line Facility from Owens-Brockway Glass Container, Inc., serving The Great Western Industrial Park in the Town of Windsor, Colorado - K. Emil
4. Resolution No. 2019-92 - A Resolution Approving the Intergovernmental Agreement with Douglas County and the Douglas County Sheriff's Office for the use of the SOTAR System - R. Klimek
5. Resolution No. 2019-93 - A Resolution Reappointing Kimberly A. Emil as Windsor Town

Prosecutor Pursuant to the Town of Windsor Home Rule Charter - I. McCargar

6. Resolution No. 2019-94 - A Resolution of the Windsor Town Board of the Town of Windsor, Colorado Authorizing the Town Clerk to Appoint Election Judges for the Regular Election - K. Eucker
7. Resolution No. 2019-95 - A Resolution Designating a Public Place for the Posting of Notices Concerning Public Meetings - K. Eucker
8. Report of Bills November 2019

C. BOARD ACTION

1. Resolution No. 2019-96 - A Resolution Approving an Agreement with SAFEbuilt Colorado, LLC for Building Inspection Services Provided to the Town of Windsor
 - Legislative Action
 - Staff Presentation: Scott Ballstadt, Director of Planning
2. Resolution No. 2019-97 - A Resolution Approving the 2020 Windsor Downtown Development Authority Budget; Making Annual Appropriations for the Windsor Downtown Development Authority for the Fiscal Year Ending December 31, 2020; and Fixing the Mill Levy for the Windsor DDA District for the Fiscal Year Ending December 31, 2020
 - Legislative action
 - Staff Presentation: Matt Ashby, Windsor DDA Executive Director
3. Ordinance No. 2019-1599 - An Ordinance Fixing the Compensation of the Municipal Court Judge and Municipal Court Clerk for the Town of Windsor in Compliance with Sections 13-10-107 and 13-10-108, C.R.S., and Section 2-4-90 of the Windsor Municipal Code
 - First Reading
 - Legislative Action
 - Staff presentation: Kimberly A. Emil, Assistant Town Attorney
4. Public Hearing - Conditional Use Grant (CUG) - Central Oceans CUG to allow a temporary use not specifically included as a use by right in any zone district – Great Western Industrial Park 7th Filing, Lot 5 – Ben Goldwasser, Central Oceans, Applicant; and Mark Cevaal, Redland, Applicant's Representative
 - Quasi-judicial
 - Staff Presentation: Paul Hornbeck, Senior Planner
5. Conditional Use Grant (CUG) - Central Oceans - CUG to allow a temporary use not specifically included as a use by right in any zone district – Great Western Industrial Park 7th Filing, Lot 5 – Ben Goldwasser, Central Oceans, Applicant; and Mark Cevaal, Redland, Applicant's Representative
 - Quasi-judicial
 - Staff presentation: Paul Hornbeck, Senior Planner
6. Resolution No. 2019-98 - A Resolution Establishing Rates for Town of Windsor Water Service Customers, and Authorizing the Implementation of Such Rates
 - Legislative Action
 - Jessica Humphries, Administrative Services Director
7. Ordinance No. 2019-1600 - An Ordinance Repealing, Amending and Readopting Portions of Article III of Chapter 13 of the Windsor Municipal Code With Respect to Stormwater Basin Fees Imposed by the Town's Stormwater Drainage Utility Enterprise
 - Legislative Action
 - Jessica Humphries, Administrative Services Director
8. Finance Report October 2019
 - Staff Report: Dean Moyer, Director of Finance

D. COMMUNICATIONS

1. Communications from Town Attorney
2. Communications from Town Staff
 - a. Site Plan Summary – Eagle Crossing Subdivision 9th Filing, Lot 2 (Cannon Express Carwash) Site Plan
3. Communications from Town Manager
4. Communications from Town Board

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to cable television franchise (Brandon Dittman, Special Counsel)
2. An Executive Session Pursuant to Colorado Revised Statutes § 24-6-402 (4) (b) to Confer with the Town Attorney for the Purposes of Receiving Legal Advice on Specific Legal Questions Concerning the Town's cable television franchise with Comcast of Colorado IV, LLC (Brandon Dittman, Special Counsel)

F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.