



TOWN BOARD WORK SESSION

July 13, 2020 - 4:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

AGENDA

1. Unclaimed property Code amendments
Staff Presentation: Ian McCargar, Town Attorney
2. Discussion of Code Amendments in Response to Wayfair decision
Staff Presentation: Ian McCargar, Town Attorney
3. Future Meeting Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: July 13, 2020
To: Mayor and Town Board
Via: Shane Hale, Town Manager
From: Ian D. McCargar, Town Attorney
Re: Update to Unclaimed Property Code
Item #: 1.

Background / Discussion:

During the 2019-2020 legislative session, the General Assembly enacted SB 19-088, which adopted the Revised Uniform Unclaimed Property Act in Colorado. The Act contains detailed requirements for entities who wind up holding abandoned/orphaned financial assets. Examples include deposits, checks that have not cleared the bank, escrows, and similar accounts whose rightful owners have gone silent. The Act exempts municipalities who adopt language as specified, in which case the municipality may observe its own requirements for disposition of these accounts. For Windsor, these types of assets are usually deposits, refunds and payments that have not been claimed or accepted by the rightful owner.

Chapter 4, Article IV, of the *Windsor Municipal Code* contains Windsor's current rules on unclaimed property. The key change to current Code language is that the Town must hold the abandoned asset for five years following required notice to the presumed owner, which notice must await a one-year period following the owner's underlying right to claim the asset. The current Code sets the "claim window" at sixty days following notice. Under this revision, the Town must wait at least six years before the asset becomes eligible for retention by the Town under the Act.

As this memo goes to press, I do not have an estimate of how much in potential unclaimed property is currently on the Town's books. I hope to have an estimate for you for the work session.

Adoption of this Code revision will keep Windsor's exempt status as to all of the other requirements of the Act.

Financial Impact:

None budgeted

Relationship to Strategic Plan:

Financial accountability

Recommendation:

Discussion item; provide further direction to staff

CC:

Shane Hale, Town Manager
Dean Moyer, Director of Finance

ATTACHMENTS:

- Draft revised Unclaimed Property Code revisions

TOWN OF WINDSOR

ORDINANCE NO. 2020-[##]

AN ORDINANCE AMENDING CHAPTER 4, ARTICLE IV OF THE *WINDSOR MUNICIPAL CODE* TO INCREASE THE TIME FOR WHICH THE TOWN OF WINDSOR RETAINS UNCLAIMED INTANGIBLE PROPERTY AND OTHER NECESSARY AMENDMENTS CONSISTENT WITH THE *REVISED UNIFORM UNCLAIMED PROPERTY ACT*

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality with all powers and authority provided by law; and

WHEREAS, Chapter 4, Article 4 of the *Windsor Municipal Code* contains the Town’s adopted policy with respect to the disposition of unclaimed intangible property; and

WHEREAS, adoption of Chapter 4, Article IV of the *Windsor Municipal Code* serves to exempt the Town from the remaining requirements of the *Uniform Unclaimed Property Act* codified at C.R.S. §38-13-101 *et seq.*, (“Act”); and

WHEREAS, in 2019 the Colorado General Assembly enacted substantial revisions to the Act, which requires home rule municipalities to adopt certain changes to their ordinances if the municipality desires to remain exempt from the Act as revised; and

WHEREAS, the principal change to the *Windsor Municipal Code*, consistent with the exemption requirements located at C.R.S. § 38-13-1504, concerns the length of time unclaimed intangible property must be held by the Town; and

WHEREAS, prior to recent amendments to the Act, the Town previously was required to hold unclaimed intangible property for a period of sixty days after the property became legally “abandoned”; and

WHEREAS, in order for the Town to maintain an exemption consistent with the Act, the Town must now retain unclaimed intangible property for a period of five years after the property becomes legally “abandoned”; and

WHEREAS, the Act also requires the Town to provide certain owner data to the Colorado State Treasurer, such that the State may provide for a central location for Colorado residents to discover unclaimed intangible property; and

WHEREAS, the Town Board desires that the Town maintain its exempt status under the Act consistent with the requirements listed in §1504; and

WHEREAS, the Town Board has determined that these proposed amendments to the *Windsor Municipal Code* promote the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

Section 1. Section 4-4-20 of the *Windsor Municipal Code* is hereby repealed, amended and re-adopted to read as follows:

Sec. 4-4-20. Definitions.

As used in this Article, the following words and phrases are defined as follows:

Owner means a person or entity, including a corporation, partnership, association, governmental entity other than this Town, or a duly authorized legal representative or successor in interest of same, which owns unclaimed intangible property held by the Town.

Town means the Town of Windsor, Colorado.

Unclaimed intangible property means intangible property, including, but not limited to, moneys, checks, drafts, deposits, utility deposits, credit balances, customer overpayments, gift certificates, refunds, security deposits, unpaid wages, amounts distributable from a trust or custodial fund established under an employee benefit plan, and including any income or increment derived therefrom, less any lawful charges, that is held by or under the control of the Town and which has become abandoned consistent with C.R.S. § 38-13-201(1)(j) because the property has not been claimed by its owner for a period of one year after it became payable or distributable. *Unclaimed intangible property* does not include abandoned motor vehicles.

Section 2. Section 4-4-40 of the *Windsor Municipal Code* is hereby repealed, amended and re-adopted to read as follows:

Sec. 4-4-40. Procedure for disposition of intangible property.

(1) After property becomes unclaimed intangible property as defined at Section 4-4-20, but prior to disposition, the Town Manager or designee shall send notice by U.S. mail to the last known address, if any, of any owner of unclaimed intangible property at the following times:

(a) once within six months of the property becoming unclaimed intangible property; and

(b) once no less than four years from the time the property became unclaimed intangible property. The last known address of the owner shall be the last address of the owner as shown by the records of the Town department or agency holding the property and such other address as may be readily available to the Town Clerk's office by accessing its files and the Town of Windsor telephone directory. In the event the Town does not possess a last known address, the Town shall cause the first notice to be published in a newspaper of general circulation.

- (2) The notice required in this Section shall include the following:
- (a) A description of the property;
 - (b) The amount or estimated value of the property;
 - (c) The purpose for which the property was deposited or otherwise held, when available;
 - (d) The location of where the owner may make inquiry of or claim the property; and
 - (e) An advisement that if the owner fails to provide the Town Clerk with a written claim for the return of the property within five years of the date the property became unclaimed intangible property, the property shall become the sole property of the Town and any claim of the owner to such property shall be deemed forfeited.
- (3) If the Town Manager or designee receives no written claim within the above five-year claim period, the property shall become the sole property of the Town and any claim of the owner to such property shall be deemed forfeited. The property or the proceeds of the sale thereof shall be placed in the general fund of the Town.
- (4) If the Town Manager or designee receives a written claim within the five-year claim period, the Town Manager shall evaluate the claim and present a written determination of the claim to the claimant within sixty days thereof that the claim has been accepted or denied in whole or in part. Failure of the Town Manager to present a written determination shall be considered a denial of the claim. The Town Manager may investigate the validity of a claim and may request further supporting documentation from the claimant prior to issuing a determination with respect to the property. If the claim is denied in whole or in part by the Town Manager, the claimant may request and receive a hearing before a hearing officer appointed by the Presiding Municipal Judge, providing such request for hearing is made in writing to the Town Manager within fifteen days of mailing of the Town Manager's denial to claimant or within seventy-five days of submittal of the claim to the Town Manager in the event the Town Manager fails to present a written determination in a timely manner. Failure of claimant to timely request such a hearing shall bar claimant's recovery.
- (5) In the event that there is more than one claimant for the same property, the Town may, in its sole discretion, resolve said claims as set forth herein, or may resolve such claims by depositing the disputed property with the registry of the District Court in an interpleader action. The Town may withhold actual disbursement of the property until after the expiration of the appeal period set forth in **subsection** (4) of this Section.
- (6) In the event that all claims filed are denied, the property shall become the sole property of the Town and any claim of the owner of such property shall be deemed forfeited.

- (7) Prior to disbursement of any property, the Town Manager or designee shall require the owner to reimburse the Town's notice and publication costs, if applicable.
- (8) Any legal action filed challenging any determination made under this Article shall be commenced pursuant to Rule 106 of the Colorado Rules of Civil Procedure within twenty-eight days of such determination or shall be forever barred. If any legal action is timely filed, the property shall be disbursed by the Town Manager or designee pursuant to the final, non-appealable order of the court having jurisdiction over such claim.

Section 3. Chapter 4, Article IV of the Windsor Municipal Code is hereby amended by the addition of a new Section 4-4-50, to read as follows:

Sec. 4-4-50. State Notification.

The Town shall, consistent with the Revised Uniform Unclaimed Property Act, C.R.S. § 38-13-101 *et seq.*, or as it may be amended from time to time, provide the Colorado State Treasurer with an electronically-formatted alphabetical list of owners from whom the Town holds property that becomes abandoned and is thus unclaimed intangible property as defined at Section 4-4-20 and consistent with C.R.S. § 38-13-1504, or as it may be amended from time to time. The Town shall include within the alphabetical list the stated value of the unclaimed intangible property, associated with the owner, as defined Section 4-4-20.

Introduced and passed on first reading and ordered published this [date], 2020.

TOWN OF WINDSOR, COLORADO

Paul Rennemeyer, Mayor

ATTEST:

[Name], Town Clerk

[Seal]

Passed on second reading, and ordered published this [date], 2020.

TOWN OF WINDSOR, COLORADO

Paul Rennemeyer, Mayor

ATTEST:

[Name], Town Clerk

[Seal]

DRAFT



MEMORANDUM

Date: July 13, 2020
To: Mayor and Town Board
Via: Shane Hale, Town Manager
From: Shane Hale, Town Manager
Re: Recommended Code changes in response to U.S. Supreme Court Wayfair decision
Item #: 2.

Background / Discussion:

In 2018, the U.S. Supreme Court issued its decision in *South Dakota v. Wayfair, Inc.*, opening the door to state and local sales tax of internet-based transactions. Since that time, the Colorado Municipal League has worked with various stakeholders to arrive at model ordinance language for adoption by municipalities. The model ordinance has been incorporated into the *Windsor Municipal Code* in the attached draft. The draft illustrates in red the new language proposed by the stakeholders.

The draft ordinance adds a *Wayfair* concept to the definition of *Vendor*, by including vendors who do not have a physical presence in Town, but who make deliveries of a certain character into Town. Section 3 of the draft ordinance then specifies the transactional characteristics that trigger assessment of sales tax under the Code. This section refers to sales in excess of the amount specified in § 39-26-102 (3) (c), C.R.S. as the trigger for local taxation. The statutory sales level is \$100,000 during the previous calendar year. Once that level of sales occurs within the state, internet sales in Windsor are subject to local sales taxation.

Director of Finance Dean Moyer supports this revision.

Financial Impact:

Unclear, but generally positive revenue effect

Recommendation:

Discussion item; provide staff with further direction

CC:

Shane Hale, Town Manager
Dean Moyer, Director of Finance

ATTACHMENTS:

- Draft Wayfair revisions to Windsor Sales Tax Code

TOWN OF WINDSOR

ORDINANCE NO. 2020-[XX]

WHEREAS, the Town of Windsor, Colorado, (“Town”), is a home rule municipality, organized and existing under Article XX, Section 6 of the Colorado Constitution; and

WHEREAS, pursuant to Article XX, Section 6 of the Colorado Constitution, the right to enact, administer and enforce sales and use tax is clearly within the constitutional grant of power to the Town and is necessary to raise revenue with which to conduct the affairs and render the services performed by the Town; and

WHEREAS, pursuant to such authority, the Town has adopted and adopted its Sales and Use Tax Code, codified at Chapter 4, Article III of the *Windsor Municipal Code* (“Code”), under which Town sales tax is levied on all sales and purchases of tangible personal property at retail unless prohibited, as applicable to the provision of this Ordinance, under the Constitution or laws of the United States; and

WHEREAS, the United States Supreme Court in *South Dakota v. Wayfair*, 138 S.Ct. 2080 (2018), overturned prior precedent and held that a State is not prohibited by the Commerce Clause from requiring a retailer to collect sales tax based solely on the fact that such retailer does not have a physical presence in the State (“Remote Sales”); and

WHEREAS, based upon the *Wayfair* decision, the retailer’s obligation to collect Remote Sales is no longer based on the retailer’s physical presence in the locality by the Constitution or law of the United States; and

WHEREAS, the Town’s current Sales and Use Tax Code does not expressly provide for taxation of Remote Sales; and

WHEREAS, the Town Board has concluded that an amendment to the Town’s Sales and Use Tax Code is necessary to clearly reflect the taxable status of Remote Sales consistent with the *Wayfair* decision; and

WHEREAS, the delivery of goods and services into the Town rely on and burden local transportation systems, emergency and police services, waste disposal, utilities and other infrastructure and services; and

WHEREAS, the failure to tax Remote Sales creates incentives for businesses to avoid a physical presence in the state and its respective communities, resulting in fewer jobs and increasing the share of taxes to those consumers who buy from competitors with a physical presence in the state and its municipalities; and

WHEREAS, it is appropriate for Colorado municipalities to adopt uniform definitions within their sales tax codes to encompass marketplace facilitators, marketplace sellers, and multichannel

sellers that do not have a physical presence in the Town, but do have a taxable connection with the Town;

WHEREAS, this ordinance provides a safe harbor to remote sellers who transact limited sales within the Town; and

WHEREAS, absent the amendment of the Town's Sales and Use Tax Code as set forth herein, the continued failure of retailers to voluntarily apply and remit sales tax owed on Remote Sales would allow Remote Sale customers to unfairly evade a lawful tax and permit an inequitable exception that prevents market participants from competing on an even playing field; and

WHEREAS, the Town Board adopts this Ordinance with the intent to address tax administration, and, in connection with, establish economic nexus for retailers without physical presence in the State and require marketplace facilitators to collect and remit sales tax for sales made by marketplace sellers on the marketplace facilitator's marketplace.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO:

Section 1. The definition of *Engaged in Business in the Town* as set forth in Section 4-3-30 of the *Windsor Municipal Code* is hereby repealed, amended and re-adopted to read as follows:

Engaged in Business in the Town means performing or providing services or selling, leasing, renting, delivering or installing tangible personal property, products, or services for storage, use or consumption, within the City. Engaged in Business in the City includes, but is not limited to, any one of the following activities by a person: (1) Directly, indirectly, or by a subsidiary maintains a building, store, office, salesroom, warehouse, or other place of business within the taxing jurisdiction; (2) Sends one or more employees, agents or commissioned sales persons into the taxing jurisdiction to solicit business or to install, assemble, repair, service, or assist in the use of its products, or for demonstration or other reasons; (3) Maintains one or more employees, agents or commissioned sales persons on duty at a location within the taxing jurisdiction; (4) Owns, leases, rents or otherwise exercises control over real or personal property within the taxing jurisdiction; (5) retailer or vendor in the state of Colorado that makes more than one delivery into the taxing jurisdiction within a twelve month period; or (6) makes retail sales sufficient to meet the definitional requirements of economic nexus as set forth in Section 4-3-30 below.

Section 2. The definition of *Retailer* as set forth in Section 4-3-30 of the *Windsor Municipal Code* is hereby repealed, amended and re-adopted to read as follows:

Retailer or Vendor means any person selling, leasing, renting, or granting a license to use tangible personal property or services at retail. The terms "retailer" shall include, but is not limited to, any:

- (1) Auctioneer;
- (2) Salesperson, representative, peddler or canvasser, who makes sales as a direct or indirect agent of or obtains such property or services sold from a dealer, distributor, supervisor or employer;

(3) Charitable organization or governmental entity which makes sales of tangible personal property to the public, notwithstanding the fact that the merchandise sold may have been acquired by gift or donation or that the proceeds are to be used for charitable or governmental purposes;

(4) Retailer-contractor, when acting in the capacity of a seller of building supplies, construction materials, and other tangible personal property;

(5) Marketplace facilitator or marketplace seller engaged in business in the Town.

Section 3. Section 4-3-30 of the *Windsor Municipal Code* is hereby amended to include the following new definitions, to appear in alphabetical sequence within the whole of Section 4-3-30:

Economic Nexus means the connection between the Town and a person not having a physical nexus in the State of Colorado, which connection is established when the person makes retail sales into the Town, and:

(A) In the previous calendar year, the person has made retail sales into the State of Colorado exceeding the amount specified in C.R.S. § 39-26-102(3)(c), as amended; or

(B) In the current calendar year, 90 days has passed following the month in which the person has made retail sales into the State of Colorado exceeding the amount specified in C.R.S. § 39-26-102(3)(c), as amended.

Marketplace means a physical or electronic forum, including, but not limited to, a store, a booth, an internet website, a catalog, or a dedicated sales software application, where tangible personal property, taxable products, or taxable services are offered for sale.

Marketplace Facilitator means a person who

(1) Contracts with a marketplace seller to facilitate for consideration, regardless of whether or not the consideration is deducted as fees from the transaction, the sale of the marketplace seller's tangible personal property, products, or services through the person's marketplace;

(2) Engages directly or indirectly, through one or more affiliated persons, in transmitting or otherwise communicating the offer or acceptance between a purchaser and the marketplace seller; and

(3) Either directly or indirectly, through agreements or arrangements with third parties, collects the payment from the purchaser and transmits the payment to the marketplace seller.

Marketplace Facilitator does not include a person that exclusively provides internet advertising services or lists products for sale, and that does not otherwise meet this definition.

Marketplace Seller means a person, regardless of whether or not the person is engaged in business in the Town, which has an agreement with a marketplace facilitator and offers for sale tangible personal property, products, or services through a marketplace owned, operated, or controlled by a marketplace facilitator.

Section 4. Chapter 4, Article III, Part 2 of the *Windsor Municipal Code* is hereby amended by the addition of the following new Section 4-3-220:

Sec. 4-3-220. - Marketplace Sales

(A) Rights and Obligations, generally.

- (1) A marketplace facilitator engaged in business in the Town is required to collect and remit sales or use tax on all taxable sales made by the marketplace facilitator, or facilitated for marketplace sellers to customers in the Town, whether or not the marketplace seller for whom sales are facilitated would have been required to collect sales or use tax had the sale not been facilitated by the marketplace facilitator. A marketplace facilitator has all the liabilities, obligations, and rights of a retailer under this Article.
- (2) The liabilities, obligations, and rights set forth under this article are in addition to any duties and responsibilities of the marketplace facilitator has under this article if it also offers for sale tangible personal property, products, or services through other means.
- (3) Except as provided in subsection (B)(1) of this section, a marketplace seller, with respect to sales of tangible personal property, products, or services made in or through a marketplace facilitator's marketplace, does not have the liabilities, obligations, or rights of a retailer under this article if the marketplace seller can show that such sale was facilitated by a marketplace facilitator:
 - a. With whom the marketplace seller has a contract that explicitly provides that the marketplace facilitator will collect and remit sales tax on all sales subject to tax under this article; or
 - b. From whom the marketplace seller requested and received in good faith a certification that the marketplace facilitator is registered to collect sales tax and will collect sales tax on all sales subject to tax under this article made in or through the marketplace facilitator's marketplace.

(B) Marketplace facilitator excused.

- (1) If a marketplace facilitator demonstrates to the satisfaction of the Finance Director that the marketplace facilitator made a reasonable effort to obtain accurate information regarding the obligation to collect tax from the marketplace seller and that the failure to collect tax on any tangible personal property, products, or services sold was due to incorrect information provided to the marketplace facilitator by the marketplace

seller, then the marketplace facilitator, but not the marketplace seller, is relieved of liability under this section for the amount of the tax the marketplace facilitator failed to collect, plus applicable penalties and interest. The Finance Director will determine the length of time that the marketplace facilitator is relieved of liability to remit tax hereunder.

- (2) If a marketplace facilitator is relieved of liability under subsection (B)(1) of this section, the marketplace seller is liable under this section for tax the marketplace facilitator failed to collect, plus applicable penalties and interest.
- (3) This subsection (B) does not apply to any sale by a marketplace facilitator that is not facilitated on behalf of a marketplace seller or that is facilitated on behalf of a marketplace seller that is an affiliate of the marketplace facilitator.

(C) With respect to any sale made by a marketplace seller that is not facilitated by a marketplace facilitator in a marketplace, the marketplace seller is subject to all of the same licensing, collection, remittance, filing and recordkeeping requirements as any other retailer.

Section 5. No obligation to collect the sales and use tax required by this Article may be applied retroactively. Responsibilities, duties and liabilities described in Section 4(A) of a marketplace facilitator, marketplace seller, or multichannel seller begin upon the earlier of when they became licensed to collect the Town’s sales tax or when they became legally obligated to collect the Town’s sales tax under Section 3.

Section 6. This ordinance shall become effective on the first day of the month that is at least thirty (30) days after date of its final adoption below.

Introduced and passed on first reading and ordered published this 27th day of July, 2020.

TOWN OF WINDSOR, COLORADO

Paul Rennemeyer, Mayor

ATTEST:

[Seal]

[name], Town Clerk

Passed on second reading, and ordered published this 10th day of August, 2020.

TOWN OF WINDSOR, COLORADO

Paul Rennemeyer, Mayor

ATTEST:

[name], Town Clerk

[Seal]

DRAFT



MEMORANDUM

Date: July 13, 2020

To: Mayor and Town Board

Via: Shane Hale, Town Manager

From:

Re:

Item #: 3.

ATTACHMENTS:

- Future Meeting Agenda



FUTURE TOWN BOARD MEETINGS

July 17, 2020 3:00 p.m.	Special Meeting with Downtown Development Authority Executive Session--4 th Street Property
July 20, 2020 4:00 p.m.	Town Board Work Session Staff Overview of Strategic Plan to date Harvest Fest Discussion
July 20, 2020 5:30 p.m.	Special Kern Board meeting Immediately following Work Session
July 27, 2020 4:00 p.m.	Town Board Work Session Windsor Chamber Update and Discussion
July 27, 2020 5:00 p.m.	Town Board Regular Meeting
August 3, 2020 4:00 p.m.	Town Board Work Session Open Space/Community Buffer/Conservation Easement Discussion
August 10, 2020 4:00 p.m.	Town Board Work Session- Board/Manager/Attorney Monthly Meeting Park Fees 101 Small Cell Tower Ordinance Discussion
August 10, 2020 5:00 p.m.	Town Board Regular Meeting
August 13, 2020 4:00 p.m.	Special Meeting—Town Strategic Plan Community Engagement Meeting
August 17, 2020 4:00 p.m.	Town Board Work Session CIP Presentations
August 24, 2020 4:00 p.m.	Town Board Work Session Pandemic Update
August 24, 2020 5:00 p.m.	Town Board Regular Meeting
August 31, 2020	Fifth Monday—No Meeting
September 7, 2020	No Meeting—LABOR DAY HOLIDAY
September 14, 2020 4:00 p.m.	Town Board Work Session Clearview Library Strategic Plan Presentation

September 14, 2020 5:00 p.m.	Town Board Regular Meeting
September 21, 2020 4:00 p.m.	Town Board Work Session
September 28, 2020 4:00 p.m.	Town Board Work Session
September 28, 2020 5:00 p.m.	Town Board Regular Meeting
October 5, 2020 4:00 p.m.	Town Board Work Session 2021 Budget
October 12, 2020 4:00 p.m.	Town Board Work Session 2021 Budget
October 12, 2020 5:00 p.m.	Town Board Regular Meeting
October 19, 2020 4:00 p.m.	Town Board Work Session 2021 Budget
October 26, 2020 4:00 p.m.	Town Board Work Session 2021 Budget
October 26, 2020 5:00 p.m.	Town Board Regular Meeting

Additional Events

~~Postponed to a date undetermined Brycen Zerby Playground Dedication, Windsor Main Park—beginning at 8:00 a.m.—attending: Rennemeyer, Jones, Wilson~~

~~Postponed to a date undetermined Public Services Ribbon Cutting, 922 15th Street, Windsor, CO, 5:00 p.m.—7:00 p.m.—attending: Rennemeyer, Jones Baker, Wilson~~

~~Postponed to a date undetermined Kodak Dedication of Windsor Lake, Boardwalk Park, beginning at 0:00 a.m.—attending: Bennett, Jones, Baker, Rennemeyer~~

~~Postponed to a date undetermined Outgoing Board Member Grove Dedication prior to Board Meeting~~

Future Work Session Topics

- Visitor Tax Discussion—Joint Meeting with Chamber (30-45 days after retreat to report back to Board).
- Comprehensive Plan Review—End August early September
- Library Strategic Plan Presentation
- 7th Street Pedestrian Bridge—Sept.
- Proportional services and amenities for planned population (February 2021)

- Land Use Code Update meeting with Planning Commission (next code section in series) – Planning
- Economic development/retail needs at 60,000 population
- Joint Meeting with Town of Windsor, Town of Severance, Fire District and School District – Tentative for Fall of 2020
- Code Amendments for Reimbursements