



## TREE BOARD REGULAR MEETING

JULY 28, 2020 - 5:00 P.M.

Zoom Meeting

Please click the link below to join the webinar:

<https://windsorgov.zoom.us/j/91189766592?pwd=UTc0ZlRQaVdsUkNJTWFZaFhFL3NhUT09>

Passcode: 787810

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Webinar ID: 911 8976 6592

### MINUTES

#### A. CALL TO ORDER

Alison O'Connor called the meeting to order at 5:00 pm

##### 1. Roll Call

Alison O'Connor  
Wendy Ball  
Sue Bielawski  
Bill Monroe  
Rebekah Wilson  
John Pankonin  
DJ Calvin  
Neva Peltz  
Julie Cline

Town Board Liaison

Also Present: Town Forester  
Administrative Specialist

Ken Kawamura  
Kristy Zulkoski

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

**Mr. Calvin moved to approve the Agenda as presented. Ms. Wilson seconded the motion. All members present voted Aye. Motioned carried.**

##### 3. Liaison Report

Town Board Liaison – Julie Cline (newly appointed)

- No Report at this time, but excited to be a part of the Tree Board

##### 4. Public Invited to be Heard

- No Report

#### B. CONSENT CALENDAR

1. Minutes from February 25, 2020
2. Minutes from May 12, 2020

**Ms. Wilson moved to approve the February 25, 2020 and May 12, 2020 minutes as presented. Mr. Calvin seconded the motion. All members present voted Aye. Motioned carried.**

#### C. BOARD ACTION

1. None

#### D. BOARD DISCUSSION

1. Catch up and plans to move forward

- Ms. Peltz
  - Graduated from WHS as class valedictorian and will be attending Cornell in the fall, interested in Government with a focus on International Relations
    - The Tree Board members send their congratulations, gratitude for serving on the Board and wish her all the best
- Mr. Calvin

- Moving to Arizona in late August due to job opportunity for Hayden Outdoors
- Ms. Bielawski
  - Noticed on Arbor Day calendar that dates for many holidays were incorrect, will need to edit and proof better next year
- Ms. O'Connor
  - A positive to this year is the nursery / greenhouse industry as a whole has been doing very well so far with record sales due to people staying at home and gardening, those working in horticulture have been receiving numerous calls about home gardening questions and diagnostic inquiries, dry weather in winter and cold snap in the fall and again in April causing issues
- Mr. Kawamura
  - 29 households were visited on Sick Tree Day, 20 volunteers, most issues were with dead or declining trees due to weather, over 50% of the calls were from the Windshire subdivision attributed to newer builds and landscaping
  - Upgraded irrigation system which is now all automated at Treasure Island, new shelter and storage shed added
  - Severe windstorm that happened in June caused major clean up of clearing fallen trees / branches that were on sidewalks and streets
  - Blake McGrew working on clearings of sidewalks and streets for pedestrians and motorists
  - Renovated beds and roundabout at Windsor Highlands Park thanks to Lynn Morales who did the design and install
  - Removed over 100 declining trees from around town due to extreme weather, most were about 4-5" in caliber
  - Goals for 2020 season
    - Create pamphlets for June (postponed)
    - Clearview Library Series which occurs once a month on the second Wednesday at 12:30 pm has continued virtually and with amazing attendance, Ken and Alison are scheduled to speak on September 9<sup>th</sup> via Zoom on the topic of Replacement Trees for Ash or Options for Shade Trees, will send out email reminder
    - Planned on doing Tree Symposium every other year, next one scheduled for 2021, may have to table due to budget cuts
    - Park audit in lieu of regular meeting next month on the 25th at Chimney Park, attendance is optional as info will be shared
- Arbor Day Contest
  - Poster and poetry winners were selected and prizes were ready to go, unable to celebrate or recognize due to COVID, waiting for final decision from schools to see what their schedules and restrictions will look like for the fall, will discuss further at October meeting on how to celebrate those who won and distribute prizes
  - Due to budget, next year's calendar will be cut, will need to get creative on how to move forward with future contest for kids if there is no calendar, had discussions in the past about looking into getting sponsors for each month in order to support the costs (roughly \$3,500)
  - 2021 Forestry budget has been submitted but not yet approved, hope to give final details at next board meeting, \$40,000 cut
- Treasure Island
  - Irrigation being extended, \$15,000 allocated to the project
  - Master Plan currently being completed

## E. COMMUNICATIONS

### 1. Communications from Town Staff

- Mr. Kawamura
  - No personnel cuts or furloughs during this time, some PRC staff was temporarily repurposed to assist with Forestry and Parks

### 2. Communications from Chairperson and Board

- Ms. O'Connor
  - Weed control and broken sprinklers
    - Contact on-call 970.674.5407 or front desk at Rec Center
  - Emerald Ash Borer – now that it has been found in Fort Collins and Loveland, inquired

about any plans to enact the EAB Plan

- Early find just north outside of city limits of Fort Collins, officials deemed city as infested and has moved forward with their guidelines, also found southwest of Berthoud, but wood was moved to Loveland, Greeley has started treating
  - No treatment currently started in town, but senses are heightened and aware, couple of trees assessed and took samples, but came back negative, under 10% Ash within town are 8-10 inches in diameter, issue will be replanting after removal, it will be important to make a plan for treatment in the near future
  - Have to take any calls seriously, and if in town limits, Mr. Kawamura will go out and assess
    - Japanese Beetles – tree and lawn pest, not found in Windsor, but keep an eye out
- Mr. Pankonin
    - 21 mature Ash trees, 12-14 inch diameter, most planted in 1997, interested in treatment
    - Both knees will be replaced at the end of September, will notify Board of official date

## F. ADJOURN

**Mr. Pankonin moved to adjourn. Ms. Bielawski seconded the motion. All members voted aye. Motioned carried. Meeting was adjourned at 5:53 pm**

Submitted by:

Kristy Zulkoski, Administrative Specialist  
Parks, Recreation & Culture