



PARKS, RECREATION & CULTURE BOARD ADVISORY BOARD MEETING

July 6th, 2021 6:00pm

Project Tour – Meet at Community Recreation Center
Windsor, CO

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the 24 hours prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Boards and Addition of Items of New Business to the Agenda for Consideration by the Board
3. Liaison Reports
 - Town Board Liaison
 - Weld RE-4 School District
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes from May 4, 2021

C. COMMUNICATION

1. Staff
2. Board

D. BOARD REVIEW / DISCUSSION

1. 2021 Project Tour
2. 2022 Budget Tour

E. ADJOURN FUTURE MEETINGS

August 3, 2021	Regular Parks, Recreation & Culture Advisory Board Meeting
September 7, 2021	Cancelled due to Labor Day holiday
October 5, 2021	Regular Parks, Recreation & Culture Advisory Board Meeting

The Mission of the Windsor Parks, Recreation & Culture Department is To Build Community.

The Vision of Windsor Parks, Recreation & Culture Department is to be the National leader in exceptional recreation experiences.

Values: Exceptional Customer Service * Diversity, Equity, Inclusion * Sustainability * Innovation * FUN



Minutes

A. CALL TO ORDER

Mr. Mask called the meeting to order at 6:02 PM

1. Roll Call

The following PReCAB members were present:

Board Chair

Nick Mask
Patrick Lightfoot
Michael Nagl
Shawna Hendricks
Lainie Peltz(absent)
Heidi Hammer

Weld RE-4 School Board Liaison
Town Board Liaison

Chris Perkins
Victor Tallon

Also Present:

Public Services Director
Deputy Director PRC
Operations & Facilities Manager
Open Space & Trails Manager
Recreation Manager
Park Operations Manager
Town Forester
Administrative Specialist

Eric Lucas
Tara Fotsch
Kendra Martin
Wade Willis
Bobby Warner
Bob Worthen
Ken Kawamura
Kristy Zulkoski

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

- Move C2 Museum Acquisitions and C3 Deaccession Batch before C1 Eastman Park Riverwalk Tour

Mr. Nagl moved to approve the Agenda as presented. Mr. Mask seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Liaison/Mr. Tallon

- Board toured Riverwalk
- Board toured Waste Water Treatment Plant / Biosolids – 2022-2023 design and expansion of plant, \$47 million

Weld RE-4 School District/Mr. Perkins

- 14 days of school left
- Discussed options for upcoming bond – initial assessment very expensive due to lots of growth
- In person graduation on May 22nd – currently two guests allowed, working on allowing more
- Tried to move forward with quarantines for only those who are sick and not the entire group, but was shut down by County Health Department

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from March 2, 2021

Mr. Lightfoot moved to approve the March 2, 2021 minutes presented. Mr. Nagl seconded the motion. All members present voted Aye. Motion carried.

C. BOARD REVIEW / DISCUSSION

1. Museum Acquisition Items

- Potential Acquisition No. 001-2021
 - Objects found in Town Hall and old Park School in January 2021 while staff were preparing for basement renovations, objects were selected by museum staff
 - Book, Weld County Annotated Statutes, 1891-1095, used by Windsor Justice of the Peace
 - Bottle, brown glass, made by Owen-Illinois bottle company in Windsor Colorado, bottle is promotional piece from the opening of the Windsor, CO plant, “Windsor Colorado Plant #28 Grand Opening Nov 1 2005”
 - Forms, Lakeview Cemetery, “Right-of-Internment Certificate” for with carbon copies, blank
 - 2 scale models of Vestas wind turbines
 - Plaque, Recognition Award for working tirelessly in the aftermath of a disaster, awarded to Windsor Town Staff on May 22, 2009
 - Sign, large Town of Windsor seal, wood
 - Sign, small Town of Windsor seal, wood, “design by Ron Fleischer, 1991”
 - 2 theater seats, presumable from Park School, 1090 auditorium addition, wood with metal frame
- Potential Acquisition No. 002-2021
 - Collection of DVDs and CDs containing oral histories
 - DVD, “All Points West”, 1990 children’s school play about pioneers moving west
 - DVD, “Delivery of Incorporation Papers by Horseback, 4-20-90, Delivery of Windsor’s 1890 Town Incorporation papers from Greeley Town Hall building to Windsor Town Hall

Mr. Nagl moved to request the acquisition into the Windsor museums’ collection as presented. Mr. Perkins seconded the motion. All members present voted Aye. Motion carried.

2. Museum Deaccession Batch

- Deaccession Batch No. DA-001-2021
 - Large grey hatbox, “May D&F”, “Forecast”, condition is poor, base of box is detached, multiple abrasions on side and edge of lid
 - Large earthen stone crock with lid, white base with blue “3” stamp, dark brown top half and lid, poor condition, multiple fractures which were glued together in the past, missing pieces of crock
 - Black hardwire electrical cord with toggle switch, white plastic plug, poor condition, tape in multiple areas of cord, exposed wires on ends
 - Small “Singer” scissors, white plastic handle, good condition
 - Roll of satin ribbon, yellow and purple, good condition, multiple pieces

Ms. Hammer moved to request the deaccession batch from the Windsor museums’ collection as presented. Mr. Lightfoot seconded the motion. All members present voted Aye. Motion carried.

3. Eastman Park Riverwalk Tour

- Reviewed design boards
- Almost one-mile liquid trail
- 1 dedicated river put in and take out
- Platform/educational hangout area
- Grand Opening on May 14th at 4:00 pm
- Same designers for Phase 2 – BHA and Interwest Consulting, NISP mitigation working on \$2 million toward wetlands/boardwalk, Treasure Island expansion, continuing education opportunities
- Phase 3 – ziplines, future of Oxbow frisbee golf course, acquiring more private properties

D. COMMUNICATION

1. Staff

- Mr. Willis
 - River Experience Grand Opening invitation will be sent out
 - Kick off meeting for the Open Space & Trails Strategic Plan occurred with Logan Simpson Design, contribute feedback by completing the survey on Project Connect
 - Master Plan process for Kyger Open Space will begin in 2 weeks
- Mr. Worthen
 - Awarded the bid for Windsor Village playground project
 - Main Park electrical infrastructure
 - Received one bid for cemetery right-a-way, came in over budget
 - Replacement of shutoff valve at regional pump station at Boardwalk, valve controls irrigation water for Greenspire subdivision and Boardwalk Park
 - Major kudos to Mr. Kawamura for all his hard work on Arbor Day planning and execution – school celebration and tree sale
- Mr. Warner
 - Spring sports will wrap up in a couple of weeks, went really well, used every bit of green grass available around Town
 - Finished registration for summer sports, many were full 2-3 weeks prior to registration closing, 200 kids for T-Ball
 - Hiring issues for summer staff, lots of competition, coming up with creative promotion ideas to get the word out
- Ms. Martin
 - Hiring issues, as well, about 15 short for full aquatics summer staff
 - Uncovered Chimney Park Pool today, no major issues or findings, will start cleaning and prepping for opening on May 22nd
 - Tube rentals and Aquatic staff at River Experience
 - Awarded bid to install grinder pump at Eastman Park
 - CRC is seeing more and more traffic, will be replacing kitchen floor in the next couple weeks, followed by locker replacement, Shutdown Week will only include closure of the pool this year
- Ms. Fotsch
 - Going back to Town Board on Monday night about funding topics for Public Art Plan in order to create that commission, rolling out by summer and hope to include in 2022 budget request
 - Open Day for Budget was held last Friday, staff will work on programming, capital and staffing over the next two weeks
 - Harmony Ridge Park design will kick off with project staff and DTJ
- Mr. Lucas
 - Shout out to Mr. Willis for taking the vision and design for River Experience and making it a reality, looking forward to Phase 2, as well as, his dedication to connecting Windsor – bridge over Colorado Boulevard
 - Look forward to seeing everyone at River Experience Grand Opening next Friday

2. Board

- No Report

E. ADJOURN

Mr. Tallon moved to adjourn the meeting. Ms. Hammer seconded the motion. All members present voted Aye. Motion carried. The meeting was adjourned at 7:02 P.M.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the _____ day of _____ 20____

Nick Mask/Board Chair

Parks, Recreation & Culture Advisory Board

Submitted by: Kristy Zulkoski, PR&C Administrative Specialist