



PARKS, RECREATION & CULTURE BOARD ADVISORY BOARD MEETING

August 3rd, 2021 6:00pm

Project Tour – Meet at Dickey House (Jacoby Farm Site)

33327 CR 15, Windsor, CO

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the 24 hours prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Boards and Addition of Items of New Business to the Agenda for Consideration by the Board
3. Liaison Reports
 - Town Board Liaison
 - Weld RE-4 School District
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes from July 6, 2021

C. BOARD REVIEW / DISCUSSION

1. Tour & Update of Dickey House Project
2. Boardwalk Park Safety Study Discussion

D. COMMUNICATION

1. Staff
2. Board

E. ADJOURN FUTURE MEETINGS

September 7, 2021	Cancelled due to Labor Day holiday
October 5, 2021	Regular Parks, Recreation & Culture Advisory Board Meeting
November 2, 2021	Regular Parks, Recreation & Culture Advisor Board Meeting

The Mission of the Windsor Parks, Recreation & Culture Department is To Build Community.

The Vision of Windsor Parks, Recreation & Culture Department is to be the National leader in exceptional recreation experiences.

Values: Exceptional Customer Service * Diversity, Equity, Inclusion * Sustainability * Innovation * FUN



Minutes

A. CALL TO ORDER

Mr. Mask called the meeting to order at 6:00 PM

1. Roll Call

The following PReCAB members were present:

Nick Mask
Patrick Lightfoot
Michael Nagl
Shawna Hendricks(absent)
Lainie Peltz
Heidi Hammer(absent)

Weld RE-4 School Board Liaison
Town Board Liaison

Chris Perkins
Victor Tallon(absent)

Also Present:

Public Services Director
Deputy Director PRC
Operations & Facilities Manager
Town Forester
Recreation Manager
Administrative Specialist

Eric Lucas
Tara Fotsch
Kendra Martin
Ken Kawamura
Bobby Warner
Kristy Zulkoski

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Mr. Nagl moved to approve the Agenda as presented. Mr. Lightfoot seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Liaison/Mr. Tallon

- No Report

Weld RE-4 School District/Mr. Perkins

- Back to regular schedules and no mask restrictions as it was before COVID for the 2021-22 school year
- Moving forward with the bond – working on the process of what schools and when, ballot issue will have to be formally finalized in August
- Currently around 350-370 new students have registered, but feel that number is greatly underestimated, projecting closer to 1,000 students as the start of the school year approaches

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from July 6, 2021

Ms. Peltz moved to approve the July 6, 2021 minutes presented. Mr. Nagl seconded the motion. All members present voted Aye. Motion carried.

C. COMMUNICATION

1. Staff

Mr. Warner

- Just concluded the Sparkler Junior Tournament (14 and under), hosted at Diamond Valley and Chimney Park, about 1,000 teams from all over the nation
- About 4 weeks of summer season left, gearing up and preparing for fall programming/athletics
- Eaton House Museum
- Summer Concert Series was cancelled the past two weeks, along with one Movie in the Park, due to weather
- Kickball League, Town has two teams if anyone is interested, Wednesday evenings for four weeks, tournament on Saturday

Mr. Kawamura

- Tree Board held their annual Sick Tree Day in lieu of the Regular Meeting in June, split up into groups with experts and CSU professors, made 50 visits, 50-60% focused on newer small trees
- Forestry has been busy trimming and cleaning up right of way and clearance areas, sidewalk encroachments
- New development land inspections
- Horticulture working on roundabout irrigation issues

Ms. Martin

- Pool and lake have been busy, increase in annual non-motorized boating permits
- Kitchen floor replacement increased by \$10,000 due to unexpected moisture found underneath
- Shut Down Week will only include aquatics side only, drain and clean, replace metal lockers with composite ones
- Baseboards in Evergreen and front entry carpet will be replaced

Ms. Fotsch

- Mr. Willis – CO Blvd Trail and bridge connection, Phase 2 design Eastman Park River Experience, position posted for water conservation position, work with Parks during summer, perform internal water audits in the winter
- Mr. Worthen – Phil Voelker hired for and promoted to Tech II, hot June trying to keep areas green and irrigation, Main Park electrical received zero bids, will repost in the fall, cemetery was \$40,000 over bid, will work with Public Works/Streets Department to start landscaping project internally
- Hot air balloons – recreational flyer will be charged \$15 each time they fly, online registration with link to reserve take off from Eastman Park South
- Fire at Village East Park on July 5th around 2:30pm, active investigation, rebuild/replacement plans have begun
- Submitted budget last week for the Department which include, personnel requests, small and large capital and operations, Town Board Meeting in October

Mr. Lucas

- Focus on budgets and building
- Playground dedication for Brycen Zerby will be Monday, July 12th at Main Park, ice cream sandwiches will be available

2. Board

Mr. Lightfoot

- Archery Range progress
 - Started ordering targets, design is around 80% done, was hoping for August completion, but design it taking longer
- Future Legends
 - Significant progress, closed on 2-3 substantial loans, construction starting in coming weeks, stadium footer permits have been issued, permission to do the lights on multipurpose fields

Ms. Peltz

- Post on NextDoor about CR 13 crossover completion date – concerns for bike safety getting back to the trail
 - September timeframe for opening for trail and intersection, never was a bike lane currently, should be taking River Bluffs to Kyger to #2 Ditch, trail maps available at CRC

Mr. Mask

- Very pleased with semi-private swim lessons and the instructor

D. BOARD REVIEW / DISCUSSION

1. 2021 Project Update

Ms. Fotsch provided an update on the following projects

- Harmony Ridge Park Design
- Jacoby Farm/Eaton House Design
- Windsor Village Playground
- Eastman Park Riverwalk – Phase 2 Design
- Chimney Park Pool Study
- CO Blvd. Bridge and Connecting Trail
- Kyger Master Plan
- Trails & Open Space Master Plan

2022 Proposed Capital Projects

- Jacoby Farm – More details at August Meeting - \$1,300,000
- Harmony Ridge Construction - \$1,300,000
- Covenant Playground Replacement - \$300,000
- Eaton House Construction - \$250,000
- Kyger – Fishing Pier and Boat Ramp - \$450,000
- Boardwalk Park Playground Replacement - \$400,000
- Main Park Restroom - \$260,000
- Eastman Park Riverwalk

2. 2021 Budget Tour

Board toured and discussed the following sites/projects

- Eaton House
- Boardwalk Park Safety Study
- Chimney Park Pool
- Eastman Park Phase 2

- CO Blvd Bridge
- Kyger – fishing piers & Dock
- Covenant Playground

E. ADJOURN

Ms. Peltz moved to adjourn the meeting. Mr. Perkins seconded the motion. All members present voted Aye. Motion carried. The meeting was adjourned at 7:43 P.M.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the _____ day of

_____, 20____

Nick Mask/Board Chair
Parks, Recreation & Culture Advisory Board
Submitted by: Kristy Zulkoski, PR&C Administrative Specialist