



COMMERCIAL/INDUSTRIAL TENANT FINISH & REMODEL FEE ESTIMATE – REQUIRED INFORMATION

Due to all of the variables involved in building permit fees, the following information is necessary for the Town to provide an accurate estimate.

Please note that this sheet must be completed for each individual building.

Name: _____

Email: _____

Phone: _____

Street Address and Legal Description (subdivision, lot, block) of property:

Valuation of materials + labor + profit (*this does not include land cost*):

Construction: _____ **Electrical:** _____

Square footage of:

Lot: _____ **Building:** _____ **Unit Space:** _____

Proposed use (*what type of business*): _____

Number of employees: _____

Previous Tenant (*if applicable*): _____

In the case of a manufacturing plant, breakdown the square footage of the building devoted to manufacturing and to office/administrative functions:

Date Submitted to Town
(*completed by applicant*)

Date Received by Town
(*completed by Town*)

Send completed forms to the Town's Permit Technician, Robin Volner at rvolner@windsorgov.com.
For questions: (970) 674-2436.