

**Town of Windsor
Fee Schedule**

LICENSE FEES			
CODE SECTION	DESCRIPTION	FEE	RES/ORD NUMBER
	SALES TAX		
	Sales Tax License	\$25.00	Ord 2019-1588
	New Business	\$25.00	
	Annual Renewal	\$25.00	
	Delinquent – 30 Days	\$30.00	
	Delinquent – 60 Days	\$35.00	
	Delinquent – 90 Days	\$40.00	
	Special Event	\$25.00	
	ANIMAL LICENSES		
7-83	Rabbit Permit	\$1.00	Res 1992-18
7-103	Dog License – no longer collected		Ord 2011-1398

CEMETERY FEES			
CODE SECTION	DESCRIPTION	FEE	RES/ORD NUMBER
	Grave Space		Res 2006-23
	Resident/Non-Resident	\$1100.00	
	Infant 2 years and under	\$0.00	
	Columbarium niches-single (Includes Opening/Closing for regular hours/Perpetual Care & niche lettering)	\$1450.00	
	Columbarium niches – double (Includes Opening/Closing for regular hours/Perpetual Care & niche lettering)	\$2080.00	
	Add date of death – Columbarium niches	\$160.00	
	Perpetual Care – ALL burials	Included	
	Opening and Closing		
	Casket – regular hours	\$850.00	
	Casket – after hours	\$1175.00	
	Cremains – regular hours	\$250.00	
	Cremains (Includes Columbarium) – after hours	\$575.00	
	Infant – regular hours	\$250.00	
	Infant – after hours	\$500.00	
	Disinterment		
	Casket	\$1500.00	
	Cremains	\$250.00	
	Infant	\$500.00	
	Columbarium Niches	\$500.00	
	Transfer Deed (Administrative Fee)	\$50.00	
	Foundation Setting	\$0.00	

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LIQUOR LICENSE FEES			
CODE SECTION	DESCRIPTION	FEE	RES/ORD NUMBER
Fees Payable to Town of Windsor (Local licensing authority)			
	New License Fees		
6-3	New liquor license application fee (one-time fee)	\$850.00	Res 2017-65
	Transfer application fee (one-time fee)	\$750.00	Res 2017-65
	Temporary Transfer	\$75.00	
	Renewal License Fees		
	Annual Application-ALL Licenses	\$100/yr.	Res 2017-65
	Hotel/Tavern	\$75/yr.	Res 2017-65
	Retail Liquor	\$22.50/yr.	Res 2017-65
	Beer & Wine	\$48.75/yr.	Res 2017-65
	Club	\$41.25/yr.	Res 2017-65
	Fermented Malt Beverage (On and Off Premise)	\$3.75/yr.	Res 2017-65
	Arts	\$41.25/yr.	Res 2017-65
	Art Gallery	\$3.75/yr.	Res 2017-65
	Drugstore	\$22.50/yr.	Res 2017-65
	Lodging & Entertainment	\$75.00/yr.	Res 2017-65
	Brew Pub	\$75.00/yr.	Res 2017-65
	Mini Bar with Hotel/Restaurant	\$48.75/yr.	Res 2017-65
	Bed & Breakfast	\$3.75/yr.	Res 2017-65
	Special Event Permit (Liquor or Fermented Malt Beverage)	\$100/App	Res 2017-65
	Manager Registration/Hotel/Tavern/L&E/Campus Liquor only	\$75.00	
	Change of Location	\$500.00	
	Late Renewal	\$500.00	
	Corporation/LLC Changes	\$100.00	
	Link to State of Colorado fee schedule is below		
	Annual Occupation Tax (paid with annual license renewal)		Res 1992-18
	Class A – Hotel/Tavern/L&E	\$200.00/yr.	
	Class B – Retail off premises	\$150.00/yr.	
	Class C – Fermented Malt Beverage on premises	\$150.00/yr.	
	Class D – Fermented Malt Beverage off premises	\$100.00/yr.	
	Class E – Club	\$100.00/yr.	
	Class F – Extended hours	\$100.00/yr.	
Fees Payable to State of Colorado (State licensing authority) may be found at http://www.colorado.gov/revenue/liquor			
Fees Payable to Colorado Bureau of Investigation (Certified Check required)			
	Fingerprint charge for background check (one-time fee)	\$38.50	Res 2003-4
Payment of ALL applicable fees must be submitted with application			

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Fee Schedule**

SEWER FEES AND CHARGES				
CODE SECTION	DESCRIPTION		FEE	RES/ORD NUMBER
	MONTHLY SEWER CHARGES			
	Single-family dwelling units		\$20.00	Res 2001-39
	Commercial/Industrial without separate meter for outdoor irrigation usage Questions regarding Winter Averaging please contact the Utilities Department.			Res 2016-94
	Water Meter Size	Base Fee	PLUS December, January & February Winter Average Per 1,000 gallons	
	¾"	\$19.00	\$1.63	
	1.0"	\$31.00	\$1.63	
	1.5"	\$61.00	\$1.63	
	2.0"	\$97.00	\$1.63	
	3.0"	\$181.00	\$1.63	
	4.0"	\$301.00	\$1.63	
	Kodak site		\$1.63	
	Commercial/Industrial with separate meter for outdoor irrigation usage			
	Water Meter Size	Base Fee	PLUS Commodity Charge per 1,000 gallons	
	¾"	\$19.00	\$1.63	
	1"	\$31.00	\$1.63	
	1.5"	\$61.00	\$1.63	
	2"	\$97.00	\$1.63	
	3"	\$181.00	\$1.63	
	4"	\$301.00	\$1.63	
	Kodak site		\$1.63	
	SEWER PLANT INVESTMENT FEE			
13-1-10	Water Meter Size	Ratio with ¾"	Sewer Plant Investment Fee	Res 2014-37
	¾"	1.00	\$4,400.00	
	1"	1.62	\$7,128.00	
	1 1/2"	3.82	\$16,808.00	
	2"	6.29	\$27,676.00	
	3"	13.86	\$60,984.00	
	4"	23.87	\$105,028.00	
	Taps over 4" will be considered individually			
	GRADING, EROSION AND SEDIMENT CONTROL			
13-5-110	GESCP Permit Fee		\$250 for the first acre, \$50 for each additional acre or portion thereof	
13-5-150	GESCP Security		100% of the estimated cost of the control measures as calculated by the applicant, plus 25% of that amount for administrative costs	
13-5-160	GESCP Re-Inspection Fee		\$250.00 for each re-inspection of any activity not in compliance with Chapter 13 Article V of the Windsor Municipal Code.	

Town of Windsor Fee Schedule

WATER FEES AND CHARGES									
CODE SECTION	DESCRIPTION							RES/ORD NUMBER	
WATER PLANT INVESTMENT FEE									
13-2-70	Water Meter Size				Fee		Res 2014-37		
	3/4"				\$9,400.00				
	1"				\$15,228.00				
	1 1/2"				\$35,908.00				
	2"				\$59,126.00				
	3"				\$130,284.00				
	4"				\$224,378.00				
	Taps over 4" will be considered individually				-				
MONTHLY WATER CHARGES (Effective February 1, 2020)									
13-2-90								Res 2019-98	
	Meter Size	Monthly Base Fee	1 st Tier Usage Charge	1 st Tier Threshold	2 nd Tier Usage Charge	2 nd Tier Threshold	3 rd Tier Usage Charge	3 rd Tier Threshold	
			per 1,000 gal	gal / month	per 1,000 gal	gal / month	per 1,000 gal	gal / month	
	¾" Single family residential	\$16.22	\$4.78	16,000	\$7.14	22,500	\$10.63	> 22,500	
	¾" residential with dual system	\$16.22	\$4.78	9,700	\$7.14	> 9,700	N/A	N/A	
	1" residential with dual system	\$26.20	\$4.78	9,700	\$7.14	> 9,700	N/A	N/A	
	1.5" residential with dual system	\$53.66	\$4.78	9,700	\$7.14	> 9,700	N/A	N/A	
	multi-family residential	\$10.48	\$4.78	157,000	\$7.14	> 157,000	N/A	N/A	
	¾" commercial, industrial, school	\$16.22	\$4.78	157,000	\$7.14	> 157,000	N/A	N/A	
	1" commercial, industrial, school	\$26.20	\$4.78	157,000	\$7.14	> 157,000	N/A	N/A	
	1.5" commercial, industrial, school	\$53.66	\$4.78	157,000	\$7.14	> 157,000	N/A	N/A	
	2" commercial	\$84.85	\$4.78	493,000	\$7.14	> 493,000	N/A	N/A	
	2" industrial	\$84.85	\$4.78	783,000	\$7.14	> 783,000	N/A	N/A	
	2" school	\$84.85	\$4.78	157,000	\$7.14	> 157,000	N/A	N/A	
	3" school	\$159.73	\$4.78	306,700	\$7.14	> 306,700	N/A	N/A	
	4" industrial	\$266.36	\$4.78	2,461,000	\$7.14	> 2,461,000	N/A	N/A	
	6" industrial	\$266.36	\$4.78	2,461,000	\$7.14	> 2,461,000	N/A	N/A	
RAW WATER FEES									
Consult Engineering Department for fees – varies by subdivision									
MISCELLANEOUS WATER CHARGES									
13-2-90	Out of Town customers			1.5 times in-town rate			Res 2000-13		
13-2-150	Reconnect following termination due to non-payment – regular hours			\$30.00			Res 1992-18		
13-2-150	Reconnect following termination due to non-payment – after regular hours			\$60.00			Res 1992-18		
13-2-150	Turning water on – routine circumstances			\$10.00			Res 1992-18		
13-2-150	Fee for multiple trips			\$15.00			Res 1992-18		
1992-839	Utility bill delinquent charge			\$20.00			Res 1992-60		
	Tank (bulk) water			\$7.40 / 1,000 gallons			Res 2020-11		
	Hydrant Meter			\$2,400.00 refundable deposit + \$12.00 / day rental fee + \$7.40 / 1,000 gallons used			Ord 2012-1432		

Updated: 04.28.20

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STORM DRAINAGE FEES			
CODE SECTION	DESCRIPTION		RES/ORD NUMBER
	NEW GROWTH BASIN IMPACT FEE		
13-3-60	Collected when there is to be construction of more than 350 square feet of impervious surface on any property New Growth Basin Impact Fee = (Impervious Rate Factor) X (New Growth Basin Impact Fee Factor) X (Area) where Impervious Rate Factor is based on the following table of values		Ord 2019-1600
	Category of Development	Impervious Rate Factor	
	Very Low Density Single-Family Residential 2.5 acres	0.10	
	Single-Family Residential medium density	0.40	
	Single-Family Residential high density	0.45 – 0.60	
	Multi-Family Residential	0.70 – 0.85	
	Commercial	0.60 – 0.80	
	Central Business District	0.95	
	Limited Industrial	0.70 – 0.85	
	Heavy Industrial	0.30 – 0.85	
	New Growth Basin Impact Fee Factor = \$0.2246 x square foot Area = net area in square feet of the property		
	MONTHLY BASIN USER FEE		
13-3-120	Monthly Basin User Fee = [(Operations and Maintenance Rate) X (Impervious Rate Factor) X (Square Footage Area of Lot or Parcel of Land) + \$2.20] + [(Monthly Basin Improvement Rate) X (Square Footage Area of Lot or Parcel of Land) X (Impervious Rate Factor)] Where Impervious Rate Factor is based on the above table of values Operations and Maintenance Rate = \$0.00023 PER square foot Monthly Basin Improvement Rate = \$0.000733 PER square foot		Ord 2019-1600

EXCAVATION, BUILDING MOVING AND DRIVEWAY FEES			
CODE SECTION	DESCRIPTION	FEE	RES/ORD NUMBER
Chapter 11			
Article II	Excavation Permit		Res 1992-18
	Type I	\$10.00	
	Type II	\$50.00	
Article IV	Building Moving Permit	\$25.00	Res 1992-18
Article VI	Driveway Permit	\$5.00	Res 1992-18

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Fee Schedule**

PLANNING FEES			
CODE SECTION	DESCRIPTION	FEE	RES/ORD NUMBER
15-1-30	Annexation Only	\$2,529.00	Res 2014-68
15-1-30	Master Plan Only	\$870.00	Res 2014-68
15-1-30	Annexation with Master Plan	\$2,859.00	Res 2014-68
16-26-60	Applications for Vested Property Rights	\$300.00	Res 2002-47
16-5-20	Rezoning fee	\$894.00	Res 2014-68
16-6-50	Board of Adjustment/Appeals fee	\$100.00	Res 1992-18
16-9-180	Sign permit fee	\$50.00	Res 1998-28
16-30-80	Wireless Telecommunications Facilities Application	\$615.00	Res 2014-68
	Major Subdivision		
17-4-20	Preliminary Major Subdivision	\$2,172.00	Res 2014-68
17-4-20	Final Major Subdivision	\$1,089.00	Res 2014-68
17-5-20	Minor Subdivision	\$936.00	Res 2014-68
17-6-30	Applications for Lot Line Adjustments	\$300.00	Res 2002-47
	Site Plan		
17-7-40	Preliminary Site Plan	\$1,905.00	Res 2014-68
	Final Site Plan*	\$1,761.00	Res 2014-68
*Includes Qualified Commercial & Industrial Plan Applications			
17-8-30	Administrative Site Plan	\$1,761.00	Res 2014-68
17-8-30	Qualified Commercial and Industrial Site Plans	\$1,761.00	Res 2014-68
16-6-70	Board of Adjustment / Appeals Variance Fee	\$100.00	Res 1992-18
	Easement & Right-of-Way Vacation Fee	\$150.00	Res 1998-29
	Conditional Use Grant	\$621.00	Res 2014-68
	Accessory Dwelling Unit	\$621.00	Res.2014-68
Chap. 17	School Site Land Dedication Requirements		
Art. XIV	Division 1 - Weld County School District RE-4	\$106,600 per acre	Ord 2007-1282
	Division 2 - Poudre School District R-1	\$89,000 per acre	Ord 2011-1408
	Division 3 - Thompson School District R2-J	\$106,325 per acre	Ord 2007-1281

PARK IMPACT FEES & DEVELOPMENT COSTS			
CODE SECTION	DESCRIPTION	FEE	RES/ORD NUMBER
17-18-10	Required at final plat approval		Ord 2018-1563
	Park Land Dedication	Number of dwelling units X 2.73 residents X .0055 acres _____ = acres required for land dedication	
	Payment in lieu of Park Land Dedication	\$58,788 (per acre fee) X number of acres which would otherwise be dedicated to the Town _____ = payment in lieu of land dedication	
	Park and Trail Development Fees (paid with building permits)	\$5,785	

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BUILDING PERMIT FEES			
CODE SECTION	DESCRIPTION	FEE	RES/ORD NUMBER
	Building Permit Fee	SAFEbuilt	Res 2016-91
	Windsor Administration Fee	25% of SAFEbuilt fee	Res 1992-18
	Use Tax = 3.95% of half project's valuation	Varies with valuation	Ord 2002-1106 Res 2014-51
	Building permit fees also include additional impact fees. Contact Planning Department for an accurate estimate.		
	¾" Meter	\$63.43	
	¾" Transponder	\$327.91	
	¾" Yoke	\$73.22	
	1" Meter	\$250.70	
	1" Transponder	\$327.73	
	1" Yoke (outdoor)	\$164.46	
	1" Yoke (indoor)	\$196.78	
	1 ½" Meter	\$633.01	
	1 ½" Transponder	\$341.99	
	1 ½" Yoke	\$833.97	
	2" Meter	\$810.87	
	2" Transponder	\$346.05	
	2" Yoke	\$890.25	
	For meters larger than 2" call for market price		
	Meter Pit with Cover (Also requires fees for Meter, Transponder and Yoke)	\$340.97	
	Meter Pits larger than 1" must be supplied by contractor		

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Fee Schedule**

ROAD IMPACT FEES			
CODE SECTION	DESCRIPTION	FEE	RES/ORD NUMBER
Chapter 17	<i>Fees effective March 1, 2020</i>		2020-06
Article XV	Single-Family Detached - Dwelling	\$4,361.00	
	Multi-Family – Dwelling	\$2,768.00	
	Mobile Home Park – Site	\$1,313.00	
	Retail / Commercial (per 1,000 square feet)		
	Retail/Commercial	\$5,768.00	
	Office / Institutional (per 1,000 square feet)		
	Office	\$5,311.00	
	Public/Institutional	\$3,220.00	
	Industrial (per 1,000 square feet)		
	Industrial	\$2,291.00	
	Warehouse	\$2,135.00	
	Mini-Warehouse	\$1,499.00	
	Oil and Gas Well (per wellhead)	\$2,399.00	
	Applications for Pre-development Review of Impact Fee Calculations for uses not enumerated in Road Impact Fee Land Use Table above	\$50.00	Res 2002-47
	Applications for Pre-development Review of Impact Fee Calculations for uses not enumerated in Road Impact Fee Land Use Table above AND where outside consultants are used to determine fees	\$50.00 + consultant charges	

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Fee Schedule**

COPIES AND MANUALS			
CODE SECTION	DESCRIPTION	FEE	RES/ORD NUMBER
	Copies		
	8 ½" X 11"	\$.25 / sheet	Res 1992-18
	8 ½" X 14"	\$.40 / sheet	Res 1992-18
	11" X 17"	\$1.00 / sheet	Res 1998-28
	24" X 36"	\$5.00 / sheet	Res 1998-28
	30" X 42"	\$10.00 / sheet	Res 1998-28
	Maps		
	14" X 17"	\$1.50 / sheet	Res 1992-18
	30" X 42"	\$9.00 / sheet	Res 1998-28
	Full Set (9 30" X 42" sheets)	\$81.00 / set	Res 1998-28
	24" X 36"	\$5.00 / sheet	Res 1998-28
	36" X 48"	\$10.00 / sheet	Res 1998-28
	Mylar copies		
	24" X 36"	\$10.00 / sheet	Res 1998-28
	Manuals and Plans		
	Standard Specifications and Construction Manual	\$10.00	Res 1992-18
	Planning Procedures Manual	\$20.00	Res 1998-28
	Drainage Criteria Manual	\$10.00	Res 1992-18
	Comprehensive Plan	\$25.00	Res 1998-28
	Downtown Corridor Plan	\$5.00	Res 2000-45

MISCELLANEOUS FEES			
CODE SECTION	DESCRIPTION	FEE	RES/ORD NUMBER
2-7	Special Meetings		
	Town Board	\$250.00	Res 1992-18
	Advisory Boards / Commissions	\$250.00	Res 1996-18
	Town Logo items		
	Lapel pins	\$2.00	
	Patches	\$3.00	
	Caps	\$12.00	
	False Alarm Charge – More than three calls / year	\$50.00	Ord 1999-1019
	VIN verification for residents	\$0.00	Res 2003-04
	VIN verification for non-residents	\$15.00	
	Fingerprinting for residents or local employers	\$0.00	
	Fingerprinting for non-residents	\$15.00	
	Background check through Colorado Bureau of Investigation	\$38.50	