



TOWN OF WINDSOR
RIGHT-OF-WAY OCCUPATION PERMIT

Permit No. _____

Submittal Date: _____

Right-of-way Occupation Permit is for the temporary placement of storage containers (PODs), landscape material, trash dumpsters, and/or other items in the street/right-of-way.

Applicant: Fill out sections 1-3 only.

1. Applicant's Name: _____ Phone: _____
 Email Address: _____
 Address: _____
 City/State/Zip: _____

2. Schedule: Start Date: _____ End Date: _____
 - Maximum Duration: 30 days
 - Town will allow 1 permit extension; permittee must reapply

Item to be stored in the street/right-of-way:
 Storage Container: Type: _____ Size: _____
 Landscape Material: Type: _____
 Trash Dumpster: Size: _____
 Other: _____

General Notes:

- Item must be place fully in front of the applicant's property
- Item must be place within 7' from the gutter & shall not extend in to the travel lane of the street
- Item must not block the sidewalk and/or the flow of water within the gutter (a pipe can be placed in the gutter prior to the placement the landscape material to allow for the flow of water in the gutter). A rock sock must be placed downstream of the landscape material.
- Item must have cones (3' tall w/ reflectors) placed at the corners and one in between it and the adjacent travel lane

3. By signing this application, the Applicant verifies that they have read, understand, and agree to all of this permit's provisions and to all applicable Town of Windsor ordinances, State laws, and Federal laws. The undersigned declares that all information provided on this form, to the best of their knowledge, true, accurate, and complete.

Applicant Name/Signature: _____ Date: _____

Town of Windsor USE ONLY

Approved by: _____ Expiration Date: _____